

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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2020 FEB 18 PM 2:12

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Allison Feikes

Employing Office/Committee: Mike Braun

Travel Expenses Paid by (List all sources): Stanford University's Hoover Institute

Travel Date(s): August 19-21, 2019

Description/Title of Attached Forms: Corrected R2, R1, and invitation

Purpose of Amendment (describe the reason for amending original submission): Incorrectly filled out or missing from original submission

2/18/2020
(Date)

Allison Feikes
(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)
Stanford University's Hoover Institute

Private Sponsor(s) (list all): _____

August 19-21, 2019

Travel date(s): _____

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	375.66	400	150.49	None
<input type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

2/18/2020
(Date)

Allison Feikes
(Printed name of traveler)

Allison Feikes
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

2/18/2020
(Date)

Mike Braun
(Signature of Supervising Senator/Officer)

ONE HUNDRED YEARS

Dear Ms. Feikes,

These sessions will challenge you to learn from and debate key philosophical and policy issues with some of the nation's leading thinkers and practitioners. As a participant you will receive round-trip airfare and ground transportation to Stanford University from Washington, DC, housing on Stanford's campus, and those meals that are part of the program.

- Traveler Form (attached for you to fill out)
- Private Sponsor Certification Form (completed for you and attached)
- Agenda & Flight itinerary (attached)
- Copy of this invitation letter

Sincerely,

Michael G. Foss

Michael G. Franc
Director, Washington D.C. Programs
Hoover Institution, Stanford University

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Allison FeikesEmploying Office/Committee: Mike Brown (IN)Private Sponsor(s) (list all): Stanford University's Hoover InstituteTravel date(s): Aug 19 - 21, 2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Stanford University, Stanford, CA

Explain how this trip is specifically connected to the traveler's official or representational duties:

*Legislative Assistant for U.S. Senator Mike Brown
this trip allows me to meet with experienced practitioners
and academics in my portfolio*

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/10/19
(Date)

Allison Feikes
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Mike Brown hereby authorize Allison Feikes
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7/10/19
(Date)

Mike Brown
(Signature of Supervising Senator/Officer)